

Mitchell Gold + Bob Williams

3081 Peachtree Rd NE
Atlanta, GA 30305
T (404)869-1770
F (404)869-2993
www.mgbwatlanta.com

COM Policy and Requirements (rev 07.15.08) (Attach This Sheet to the Original Order Form)

STORE NAME		PO NUMBER	
CUSTOMER NAME		SALESPERSON	
STYLE NAME AND NUMBER		FABRIC SUPPLIER	
FABRIC INFORMATION (NAME, COLOR + DESCRIPTION)			
FABRIC REPEAT (vertical + horizontal)		AMOUNT OF YARDAGE SENT	

COM Policy and Guidelines

- COM yardage must be received in one continuous piece.
- PLEASE NOTE: Mitchell Gold + Bob Williams makes no warranties as to the quality, appropriateness, or durability of any COM fabric. Mitchell Gold + Bob Williams' acceptance of a COM fabric for use in any Mitchell Gold + Bob Williams product does not constitute a representation as to its fitness for that purpose. In the event that a defect is discovered during or after the upholstery process, including but not limited to fabric irregularities, seam slippage, fabric bunching or wrinkling, or durability problems, the defect will be the sole responsibility of the customer. Using a COM fabric voids any and all warranties other than those related to manufacturing defects.
- We do not guarantee against excess or shortage on COM due to variations in patterns and cutting characteristics.
- When using non-railroad fabrics, seams on the tops of cushions and/or back pillows may be required on certain styles.
- Due to inherent design characteristics of fabrics containing stripes, plaids and other patterns, we do not recommend using them on styles that are button/grid tufted or patchwork in design. Doing so can result in mismatched or distorted patterns. Please contact your customer care representative if you need further information.
- If a customer has a fabric with a thin vertical stripe, horizontal stripe, corduroy, faille weave, plaid or houndstooth please contact Mitchell Gold + Bob Williams for additional yardage requirements, welt for these will most likely be cut on the bias.
- We reserve the right to refrain from applying any COM, which we deem to be unworkable.
- COM orders are not returnable for any reason other than manufacturing defects, which we reserve the right to repair.
- In the event that any COM fabric is lost or damaged due solely to the negligence of Mitchell Gold + Bob Williams, Mitchell Gold + Bob Williams' liability will be the lesser of \$25 per yard or the actual cost of the COM fabric. Mitchell Gold + Bob Williams will have no liability for fabric that is lost or damaged due to any cause other than the sole negligence of Mitchell Gold + Bob Williams.
- Orders are not scheduled until all COM fabrics & all required instructions are received by us along with the purchase order. Please ensure that your fabrics are shipped prepaid promptly.
- We do not accept "customer's own welt".

I have read and agree to the items listed (1-11) above.

Signature (Required)

Date

Please choose the cutting/application instructions for this COM fabric (check one):

- Railroad:** Maximum yield of a fabric pattern per width. The direction the fabric pattern is placed on the bolt.
- Up-The-Bolt:** Maximum yield of a fabric pattern per length. Because of this, an up-the-bolt fabric may need to be seamed and pieced together on some styles. Additional fabric will be required for this application.
- MG+BW Discretion:** Fabric will be applied at the discretion of the professional staff at MG+BW.

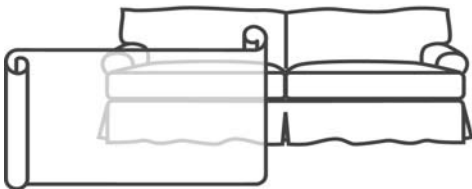
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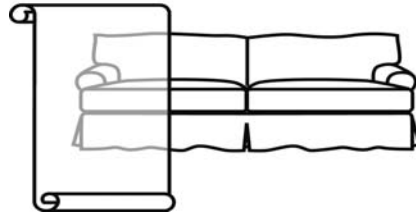
Please attach a swatch of fabric (desired face side up) before shipping to MG+BW.

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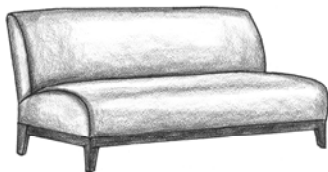
RAILROAD (Horizontal or Left-to-Right)



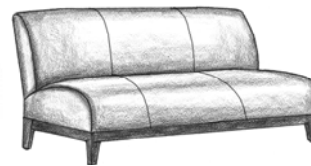
UP-THE-BOLT (Vertical or Up & Down)



*Limits seams on large seat cushions and headboards. Many (but not all) plain fabrics are run railroaded for increased yield.



*Will cause seams in seat cushions wider than 50" such as bench seats and chaises and will also cause seams on headboards. Will cause seams in the outback of sofas or pieces wider than 50".



	Plain fabric	2"-14" repeat	15"-24" repeat	25"-27" repeat	28"-36" repeat
width					
54"	0%	10%	15%	20%	25%
50"	10%	20%	25%	30%	35%
48"	15%	25%	30%	35%	40%
45"	40%	50%	55%	60%	65%
36"	50%	60%	65%	70%	75%

	Fabric	Plain fabric	2"-14" repeat	15"-24" repeat	25"-27" repeat	28"-36" repeat
width						
54"	30%	40%	45%	50%	55%	
50"	40%	50%	55%	60%	65%	
48"	45%	55%	60%	65%	70%	
45"	70%	80%	85%	90%	95%	
36"	80%	90%	95%	100%	100%	

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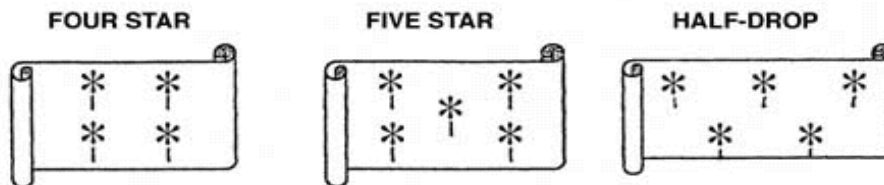
COM Special Fabric Instructions

VELVET smooths (moving of hand) from left to the right, unless there is a floral pattern, then the flower or picture determines the top. (An uneven stripe should never be rolled on velvet or any type of nap - this will cause a change in the shade)

ULTRA SUEDE can be cut Railroad, smoothing to the right or Up-The-Bolt smoothing down. Style and yardage requirements will determine this.

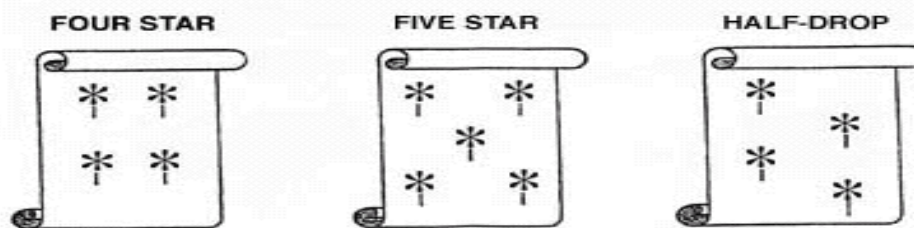
FLORALS - Floral bouquets with a definite stem base should top with the stems pointing down. Flowers running in different directions without stems can be cut Railroad, even when directional arrows on salvage indicate to cut up-the-bolt.

Examples of Railroad Floral.



Up-The-Bolt Half-Drops are fabrics whose spot designs are at a 45 degree angle from each other and at about 13 1/2" from salvage with a definite stem base. Chairs and Ottomans in this type of fabric have seams on one side and a false seam on the other, on most, if not all parts.

Examples of Up-The-Bolt Floral.



PLAIDS start with an even amount of stripe in the center of the Cushion Border and Cushion Top.

Inside Back, Inside Arm, Front Arm Panels,
Outside Arm, Outside Back, Seats and Skirts should all line around to match the front of the piece.

Examples of Plaids:

